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MINUTES FROM A MEETING OF THE BOARD OF DIRECTORS

**Time:** 6:30 PM  
**Date:** October 17, 2018  
**Location:** 3434 West Landing  
**Attendees:** Dave H., Matt M., Ken H., Rania S., Trevor S, and David B. (Core)

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1. Call to Order:
  - a. Meeting called to order at 6:34pm by David Brown
2. Adoption of Agenda:
  - a. Additions to Agenda:

**Motion to accept agenda as presented was made by Matt M., and this motion was seconded by Ken H. and carried by the Board.**

3. Election of Officers

The following officers were elected for the 2018/2019 term:

President:	Trevor Silvey
Vice-President:	Ken Hawka
Treasurer:	Dave Hohnstein
Secretary:	Rania Stensrud

**Motion to accept the list of officers as presented was made by Ken H., and this motion was seconded by Trevor S. and carried by the Board.**

4. Approval of Previous Minutes:

**Motion to approve the minutes from the previous meeting as presented was made by Trevor S., and this motion was seconded by Ken H. and carried by the Board.**

5. Review of AGM Minutes

The Board reviewed the draft AGM minutes. Suggestions were made and changes will be made by Core.

6. Treasurer's Report:
  - a. Approval of Financial Statements

**Motion to approve the May 2018 financial statements as presented was made by Matt M., and this motion was seconded by Dave H. and carried by the Board.**

- b. Arrears Update
      - i. There are still a number of unit in arrears for their Association fees. The Board will engage legal counsel and then possibly a collections firm to follow up on any final outstanding owners in arrears.

**Motion to engage legal counsel to start collecting all outstanding accounts immediately was made by Ken H. and seconded by Trevor S., and carried by the Board. The Board will also look at engaging a collections firm after legal counsel has collected what they can.**

7. Maintenance Issues and Update:
  - a. Request for Fence Improvement.
    - i. The board considered a resident request for an improvement to their fence. The Board felt it was not necessary at this time. The improvement will not be undertaken by the Association.

8. Business Arising From Previous Minutes:
  - a. None

9. New Business
  - a. Additional Garbage Bins
    - i. Core will request that the City install additional garbage cans throughout the neighbourhood
  - b. Additional Dog Waste Stations
    - i. The current stations are adequate and will be evaluated before adding more.
  - c. Tree / Garbage replaced by gazebo
    - i. The City is working on replacing both of these. The garbage will be requested to be replaced with one that matches the rest of the community. The tree will be replaced based on the City's budget and timing for tree planting.

10. Adjournment and Date of Next Meeting:
  - a. Meeting adjourned at 7:46pm by Ken H.